



Free CapTel™ Phone Application Form¹

RETIRED³ FEDERAL (CIVILIAN AND MILITARY) PERSONNEL OR VETERANS

To qualify for a free CapTel phone², you need to meet/complete **ALL THREE (3)** requirements:

- 1) Retired Federal (Civilian or Military) personnel or veterans status AND have a hearing loss
- 2) Complete this CapTel phone application form and submit with item #3a or #3b to:
Sprint – Federal Relay, Attn: Free CapTel Phone, 401 Ninth Street, NW, Suite 400, Washington, DC 20004 or via Fax 202-585-1841.
- 3) Submit “official” verification of your retirement status.
 - a. **Military Retirees & Veterans** – DDForm 214 (Separation Papers)
To request your DDForm 214 from the National Personnel Records Center, fax a Standard Form 180 (see attached) to (314) 801-9195 or visit them at www.vetrecs.archives.gov to make an electronic request. You may also mail to: National Personnel Records Center, Military Personnel Records, 9700 Page Avenue, St. Louis, MO 63132-5100.
 - b. **Civilian Retirees** – SF50 or other official verification of retirement status
To request verification from the Retirement Operations Center, fax a request to the attention of the Correspondence Section at (724) 794-4668 or send your request to PO Box 45, Boyers, PA 16017. **Your request must include:** 1) Full Name, 2) Maiden/Other names used, 3) Social Security Number, 4) Date of Birth, and 5) Signature.

Agency Name or Armed Forces Branch*		
Agency Type (circle one)*	Military (Armed Forces) Civilian Other: _____	
Your Full Name*		
Other Name(s) Used*		
Street Address*		
Town, State, Zip*		
Phone* ()	Fax (optional) ()	Email

***Required** (Note: If you have questions about CapTel phone or service, call 888-269-7477 Voice)

Degree of hearing loss (w/o the use of assistive technology)	Mild____, Severe____, Severe/Profound____, Profound____ Other _____
Assistive Technology Used	Hearing aid(s)____, Cochlear Implant____, Other _____

How did you learn/hear about Federal CapTel phone and/or service? (select one)

- Friend ___ Newspaper/magazine ad ___ (which one? or Ad code _____)
- Web search ___ (which search engine did you use? Yahoo___, Google___, MSN___, Other_____)
- Website ___ (which one? www.captionedtelephone.com ___, www.fts.gsa.gov.frs ___, Other _____)
- Email newsletter/article ___ (which one? _____)
- Other _____

Additional or Replacement Item (all phones will come with standard handsets unless identified below.)

AUDIO JACK HANDSET (for 1st free phone) (used with neck-loops and other assistive technology)	Yes _____
2nd CapTel Phone (\$495) (If yes, additional paperwork will be sent to you)	Yes _____

¹ This phone is available for retired Federal (Civilian and Military) personnel and Veterans only. Application form must be complete in its entirety – qualification will be delayed if not all information is supplied. This application form is for internal use only and will not be distributed nor sold to the public.

² Requires an analog line or analog port (a.k.a. POTS – plain old telephone system) ³ Twenty (20) years of service or age (whichever comes first)

For official use only		<input type="checkbox"/> Approved <input type="checkbox"/> Declined
<input type="checkbox"/> FX _____	<input type="checkbox"/> SYS _____	Signature _____ Date _____
11/04		

